



City of Bothell™

Council Chambers, 18415 101st Ave NE, Bothell, WA

City Council Regular Meeting Agenda

Tuesday, February 6, 2018

6:00 PM

Members of the City Council: Mayor Andy Rheaume, Deputy Mayor Davina Duerr, Councilmember Tom Agnew, Councilmember Rosemary McAuliffe, Councilmember James McNeal, Councilmember Liam Olsen and Councilmember Jeanne Zornes

Members of the Staff: City Manager Jennifer Phillips, Assistant City Manager Torie Brazitis, City Attorney Paul Byrne, Public Works Director Erin Leonhart, Finance Director Tami Schackman, Interim Community Development Director Gary Hasseler, Interim Parks and Recreation Director Tracey Perkosky, Human Resources Director Mathew Pruitt, Information Services Director Joe Sherman, Police Chief Carol Cummings, Fire Chief Bruce Kroon, and City Clerk Laura Hathaway

- 1) Call to Order, Roll Call, Pledge of Allegiance
- 2) Meeting Agenda Approval
- 3) Review Projected Agenda
- 4) Review of Public Engagement Opportunities
- 5) Special Presentations
 - a. Northshore Senior Center Update – Brook Knight, CEO
 - b. Snohomish County Health District Update – Jeff Ketchel, Administrator
- 6) Staff Briefings
 - a. Munis Update – Joe Sherman
- 7) Executive Session I
 - a. Potential Litigation pursuant to RCW 42.30.110 (1)(i)
- 8) Visitor Comments – 3 minutes per person

9) Consent Agenda

a. [AB #18-014 – Accounts Payable Vouchers](#)

Recommended Action: Approve the following December 1-31, 2017 vouchers totaling \$6,514,732.32 that were approved and paid by the City Auditor:

- Wire No. 270, 273-276
- Electronic Fund Transfer (EFT) No.1218
- Check No. 143046 - 143581

b. [AB #18-015 – Payroll and Benefit Transactions](#)

Recommended Action: Approve payroll direct deposit transactions #2000111696 - #2000112346, in the amount of \$1,643,788.28; payroll and benefit checks #37458 - #37526 plus wire benefit payments #498 - #505, in total amount of \$2,040,249.57, for December 1 - 31, 2017 payroll that were approved and paid by the City Auditor.

c. [AB #18-016 – Construction Contract – 234th Place SW School Walkway](#)

Recommended Action: Authorize the City Manager to enter into a construction contract with T-Tran Concrete, in the amount of \$72,500, for the construction of the 234th Place SW Walkway project.

d. [AB #18-017 – Purchase of City Vehicles through State Bid](#)

Recommended Action: Approve the purchase of five vehicles from Columbia Ford in the amount of \$159,243, including Washington State Sales Tax, per Washington State Procurement Contract Number 05916.

e. [AB #18-018 – Supplemental Agreement No. 2 with KBA for On-Call Construction Management Services](#)

Recommended Action: Authorize the City Manager to enter into Supplemental Agreement No. 2 with KBA, Inc., in the amount of \$70,000 and in substantially the same form as presented, for on-call construction management services.

f. [AB # 18-019 - Revisions to Utility Rate Ordinances](#)

Recommended Action: Adopt the proposed ordinances establishing new user rates for specific user classifications for utility services (water and sanitary sewer).

10) Board and Commissions

a. [AB #18-021 –2018 Visitor Development Execution Plan \(\\$389,607\): Brand Audit and New Website \(\\$200,000\)](#)

Recommended Action: Approve the 2018 Visitor Development Execution Plan (\$389,607) and use of \$200,000 from existing reserves to hire a consultant to perform brand audit and evolve the exploreBothell website.

b. **AB #18-022 – Board & Commission Appointments and Council Communications**

Recommended Action:

- Vote to fill vacancies on the board/commissions, ratify the results and extend recruitment if needed to fill all positions on any given board/commission.
- Select a communication option(s) or provide further direction to staff.

11) New Business

a. **AB #18-023 – Presentation on Comprehensive Annual Financial Report (CAFR)**

Recommended Action: No action is requested this evening; however, Council is asked to receive the report and provide feedback to staff.

b. **AB #18-024 – Lot P North – Second Amendment to Development Agreement**

Recommended Action: Authorize the City Manager to sign the Second Amendment to the Development Agreement in substantially the same form as presented.

c. **MOVED FROM CONSENT AGENDA: AB # 18-020 – Second Amendment to City Manager Employment Contract**

Recommended Action: Authorize the Mayor to sign the Addendum and Second Amendment to the Employment Contract with City Manager Phillips.

12) Executive Session II – 9:50 PM

- a. Performance Evaluation pursuant to RWC 42.30.110 (1)(g)

13) Adjourn – (9:00 PM or extend by motion of the Council)

SPECIAL ACCOMMODATIONS: The City of Bothell strives to provide accessible meetings for people with disabilities. If special accommodations are required, please contact the ADA Coordinator at (425) 806-6151 at least one day prior to the meeting.

Copies of agenda bills and attachments listed in this agenda may be obtained from the City Clerk's Office the Friday before the meeting. **PRELIMINARY AGENDA:** The preceding is a preliminary agenda; other items may be added and action taken on matters which do not appear above. Bothell City Council meetings are aired live on Bothell Community Television (BCTV) Channel 21/26 (Comcast/Verizon) (available to Comcast and Verizon Cable customers within Bothell City limits). Meetings are generally replayed according to the following schedule (subject to change): Wednesday following the meeting at 10 a.m.; Friday, Saturday and Sunday following the meeting at 10 a.m. and 7 p.m. City Council and Planning Commission meetings and the BCTV schedule are viewable online at www.bothellwa.gov